

Enclosure 2 Tenderer's Checklist

Procurement procedure: EMSA/NEG/5/2021

Title: Feasibility study for the development of a software tool to support Member States on oil pollution response operations at sea

In order to submit an offer in this Procurement Procedure the tenderer has to complete and submit all documents listed below:

| Document | Check |
|--|-------|
| Tenderer's offer | |
| Signed cover letter | |
| Legal entity form | |
| Financial identification form | |
| Enclosure 3 Declaration on Honour (DoH) | |
| Enclosure 4 Technical and Financial tender template | |
| Enclosure 5 Statement of subcontracting / Joint offer <i>(if applicable)</i> | |

The Tenderer's Checklist and above-mentioned documents shall be duly signed by the authorised representative.

The documents shall be scanned and submitted by e-mail to the following address:

NEG52021@emsa.europa.eu before 16:00 hrs Lisbon time on **03/09/2021**. Please note that an original hard copy of the offer, including all accompanying documentation related to supporting the Declaration on Honour (DoH), may be requested from the company to whom the contract is awarded.

Date:

Signature:

Name, title: